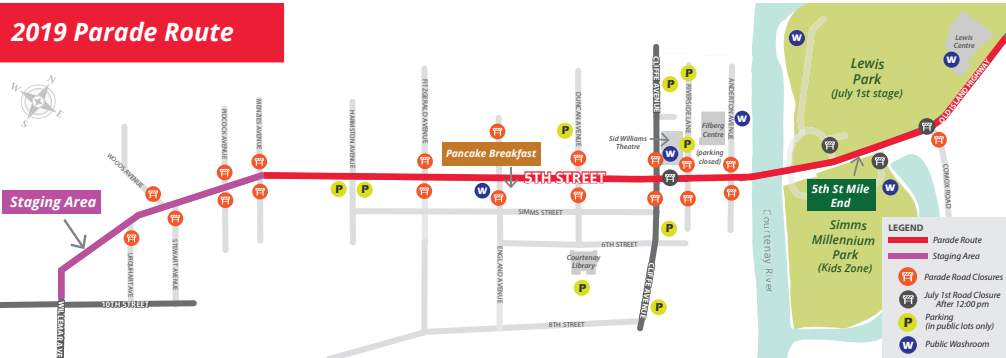


## SAFETY REGULATIONS

1. **NOTHING IS TO BE THROWN FROM ANY PARADE ENTRY!** If gifts or goodies are given out, they must be delivered to spectators.
2. **NO SMOKING ON, NEAR OR DURING THE PARADE.**
3. Exhaust pipes must **NOT** be wrapped and not be near paper or decorations.
4. Proper driver vision and ventilation **is required.**
5. All vehicles to be in good mechanical condition.
6. All participants on floats **MUST** wear safety belts or have hand-holds or railings close by whilst float is moving.

All participants must be made aware that the City of Courtenay, sponsors, employees, associates, members and volunteers are not responsible for any damage or accidents that may occur prior to, during or after the event. The participant is responsible for ensuring they follow the guidelines set forth. Noncompliance of Guidelines and Safety Regulations may result in dismissal from participation of future parades.

### 2019 Parade Route



# City of Courtenay Canada Day Parade Application



contact info: Scott Mossing  
Assistant Manager of Recreation Facility Operations  
250-338-1000  
smossing@courtenay.ca  
courtenay.ca/canadaday



CITY OF  
**COURTENAY**  
Community Services

This event is family and community oriented. Any entries of negative or controversial content will not be permitted and the City reserves the right to refuse any entries and pursue any legal charges as appropriate.

## ENTRY GUIDELINES

### ALL ENTRIES MUST:

- Maintain a **maximum spacing of 2 car lengths (40 feet)** of space from the entry in front of them and be able to maintain a speed of 3 km/h to 7 km/h.
- **Must provide one person to walk as Pacer per entry**
- Be 50% decorated except for those designated as antiques (License Plate)
- Carry a fire extinguisher in working order
- Drivers must remain with floats at all time
- Not deliberately impact the flow, theme or operation of the parade or event
- All motorized entries must be **licensed and insured** for use on roadways and carry minimum of **\$2 Million** in liability coverage and provide evidence **if requested**.
- Copyright and SOCAN fees are the responsibility of the entry
- Animal entries must carry necessary clean up equipment

## PARADE REQUIREMENTS

- **ALL ENTRIES MUST ENTER STAGING AREA THROUGH CHECK IN STATION AT (10th STREET & WILLEMAR)**
- Entries must be in position at 9:30am – we will not be able to accommodate late arrival
- Entry numbers will be provided & must be **CLEARLY** displayed by the Pacer
- **Pacers are REQUIRED to be on the RIGHT side of the entry IN FRONT of entry** - failure to do so may result in refusal in participation of future City of Courtenay opportunities
- Alcohol, drugs and any other incapacitating substances are forbidden
- Appropriate attire is required for all participants
- Do your best to follow the theme
- Forward motion must be maintained at all times – stopping is not permitted
- Courtenay Fire Department may conduct inspections of floats on the day to ensure all safety rules are followed
- Entrants are responsible for removing their entry immediately at the end of the route unless otherwise arranged

## PRIZES

- Best Overall Float - **\$200** Runner Up - **\$100**
- Best Theme Float - **\$200** Runner Up - **\$100**
- Best Commercial Float - **\$200** Runner Up **\$100**
- Best Organization Float - **\$100** Runner Up **\$50**
- Best Out of Town Float - **\$100** Runner Up **\$50**
- Honorable Mention - **\$100** Runner Up **\$50**
- Best Antique Car - **\$50** Runner Up **\$25**
- Best Decorated Car - **\$50** Runner Up **\$25**
- Best Individual Comic - **\$50** Runner Up **\$25**

**PRIZE ELIGIBILITY:** Participants must be registered by **NOON on June 26th** and must have their Pacer in **CLEAR VIEW** and be in place by **9:30am on July 1st**.

*Best overall float will receive the 'Billy Brown Jr. CFCP Memorial Trophy'.*

## CITY OF COURTENAY 2019 CANADA DAY PARADE OFFICIAL ENTRY APPLICATION

Name used for Publicity: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Name of Pacer: \_\_\_\_\_

Number of total participants: \_\_\_\_\_ LENGTH OF ENTRY (ft.): \_\_\_\_\_

Will you have Music? **Y N** Will it be **Live** or **Recorded** \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Other Phone # \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### SELECT TYPE OF ENTRY:

Military or Emergency Services  Non - Profit  Business

Other: \_\_\_\_\_

### WILL YOUR ENTRY HAVE:

Vehicle: (please select one)  Walking: (please select one)

Antique  Car/Truck  Car/Truck  Band  Youth

Other \_\_\_\_\_  Club  Service

# of: \_\_\_\_\_

**DESCRIPTION OF ENTRY:** Please add any relevant information that may assist us in coordination of your entry for the parade and any additional descriptive information for your entry that will be included:

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I/We the undersigned person, organization, business or officer of the above noted entrant in the City of Courtenay Canada Day Parade, certify that I/We have read and understand the Official Guidelines and Requirements and that our entry will comply with them.

I/We accept full responsibility for the actions of the person(s) or group(s) involved with our entry in the parade. I/We release from any and all liability and waive all claims against the City of Courtenay, their staff, members, associates, volunteers or any officials or third party acting on their behalf, resulting from any loss, damage, injury or other expense resulting from our participation in the Parade due to any cause whatsoever, including negligence or an act of god; an hold harmless and indemnify them for any and all liability for property and personal damage or injury to any third party cause by my/our participation in the Parade. This release shall be effective and binding on the heirs, next of kin, executors, administrators and assigns in the event of the death of me/us or the participants representing me/us.

The City of Courtenay captures photographs and video during the Canada Day parade and may publish these for promotional purposes. By signing this form, I am aware that all members of our parade entry (float, walkers, cyclists, cars) may be photographed, and certify that all participants of our group and guardians of any minors for our group are aware that their photo or their child's photo may be used.

Signature of applicant: \_\_\_\_\_



Title (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_